

## **Horfield and Lockleaze Neighbourhood Partnership Agenda**

**Date:** Wednesday, 5 October 2016

**Time:** 7.00 pm - 9.00 pm

**Place:** The Hub, Gainsborough Square, BS7 9FB

**1. Welcome, introductions and safety information** 7.00 pm

**2. Apologies for absence**

**3. Declarations of interest**

To note any declarations of interest from councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a disclosable pecuniary interest.

Any declaration of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

**4. Minutes of previous meeting (Pages 5 - 12)**

To agree the minutes of the previous NP meeting held on 20 June 2016 as a correct record.

**5. Matters arising from previous minutes (for information)  
including review of NP action sheet (Pages 13 - 16)**

To note any matters arising from the previous minutes (for information) and to review the NP action sheet.

## **6. Public forum**

Up to 30 minutes is permitted for this item.

Any written public forum statements for submission to this meeting should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) by 12 noon on Tuesday 4 October at latest.

## **7. NP progress report (Pages 17 - 18) 7.20 pm**

To receive an update on the NP plan and to discuss the equalities review 2016 (to be presented by Caroline Hollies).

## **8. Lockleaze and Manor Farm community research (Pages 19 - 26) 7.40 pm**

To consider an allocation of £20,000 from the neighbourhood budget to support community research in Lockleaze and Manor Farm.

## **9. Lockleaze Neighbourhood Trust strategic plan 8.00 pm**

To receive a verbal presentation from Lockleaze Neighbourhood Trust – the plan can viewed here: [www.lockleazehub.org.uk/news](http://www.lockleazehub.org.uk/news)

## **10. NP business report (Pages 27 - 32) 8.20 pm**

1. Environment – to note progress and consider an allocation of £5,700 from the neighbourhood budget for Horfield Christmas lights.
2. Traffic and transport – to consider recommendations and an allocation of £30,000 (Section 106 funds) for Romney Avenue crossing.
3. Employment and economy – to note progress.
4. Grants – to consider the recommendations of the Wellbeing Panel.
5. Neighbourhood budget – to note the budget to date.
6. Horfield and Lockleaze forums – to receive a verbal update.
7. Citywide NP event – to note feedback.
8. NP re-structure – to note.

(To be presented by Caroline Hollies)

- 11. Stoke Park funding (Pages 33 - 35)** 8.40 pm
1. To note a progress report from the Stoke Park Delivery Group (to be presented by Cllr Gill Kirk, Chair of the Stoke Park Delivery Group).
  2. To consider an allocation of £3000 from the Stoke Park dowry to produce a fund raising strategy.
  3. To consider reallocating the £2000 allocated for summer events and activities in June 2016 as follows:
    - £500 to support the Friends of Stoke Park and Purdown.
    - £1,500 to support a programme of events to last until summer 2017.
- 12. Lockleaze Voice neighbourhood development plan** 8.45 pm
- To receive a verbal update from Martyn Chinn.
- 13. Horfield and Lockleaze Voice** 8.50 pm
- To receive a verbal update from David Thomas.
- 14. Any other business** 8.55 pm

**Date of next meeting:** 7.00 pm, Monday, 12 December 2016 at St Teresa's Primary School, Luckington Road BS7 0UP

**Contact – The local Neighbourhood Partnership (NP) Coordinator is:**

Caroline Hollies

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e-mail : [caroline.hollies@bristol.gov.uk](mailto:caroline.hollies@bristol.gov.uk)

**The Democratic Services Officer of the meeting is**

Ian Hird

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## What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

## How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

## The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.



## **Horfield and Lockleaze Neighbourhood Partnership**

**7.00 pm, 20 June 2016**

### **MINUTES**

#### **Present:**

#### **Ward Councillors:**

Councillor Claire Hiscott, Horfield;  
Councillor Gill Kirk, Lockleaze;  
Councillor Olly Mead, Horfield;  
Councillor Estella Tincknell, Lockleaze;

#### **Partners / representatives of people who live and work in the NP area:**

Fiona Deas  
Martyn Chinn  
Anna George  
Paul Bolton-Jones

#### **Others present:**

Vicky Tilley  
Emily Shimell  
Debbora Hall  
David Walwin  
Fabia Jeddere-Fisher  
Mr and Mrs Allan Cartlidge

#### **Officers:-**

Caroline Hollies, NP Co-ordinator  
Matt Jones, Neighbourhood Officer  
Ian Hird, Democratic Services

### **1. Welcome, introductions and safety information**

It was noted that Councillor Claire Hiscott would chair this meeting of the partnership.

The Chair welcomed everyone to the meeting.

Councillors, officers and other attendees introduced themselves.

## **2. Apologies for absence**

Frances Robertson

## **3. Minutes of previous meetings**

### **MINUTES – 3 MARCH 2016**

#### **RESOLVED –**

**That the minutes of the meeting of the partnership held on 3 March 2016 be confirmed as a correct record and signed by the Chair.**

### **MINUTES – 12 APRIL 2016**

#### **RESOLVED –**

**That the minutes of the meeting of the partnership held on 12 April 2016 be confirmed as a correct record and signed by the Chair.**

## **4. Matters arising (for information) including review of NP action sheet**

Key points raised / noted:

### **Re: Minutes of meeting held on 3 March 2016:**

United Communities Housing Association – grant payback issue: further to the discussion on 3 March, a letter had been sent to the government on the NP's behalf.

### **Re: Action sheet:**

**a. Lockleaze Voice neighbourhood development plan:** consultation had been completed in October 2015, though the results of this have not yet been released.

**b. South Purdown:** Fairfield School was no longer intending to develop sports pitches on green space at South Purdown. The school was now in the early stages of developing a proposal to use the Muller Road recreation ground as a shared use recreational facility. It was anticipated that the NP would be fully involved in the consultation process (there may for example be some opportunities around new play equipment provision). In discussion, councillors confirmed that their understanding was that it was not technically possible for the South Purdown planning permission to be revoked. However, in light of the approach now being taken by the school, they were as confident as they could be that South Purdown green space would not be developed.

**c. Youth provision in Lockleaze area:** There was discussion around the lack of youth provision /facilities in the Lockleaze area and the need to engage with young people. It was noted that this need had been identified in the NP Plan. It was agreed that it would be useful for a separate meeting to be arranged on this issue.

## **5. Public forum**

None.

## **6. Equalities monitoring**

Partnership members completed equalities monitoring forms.

## **7. NP AGM report**

The NP considered the AGM report.

Key points raised / noted:

### **a. Membership**

The membership details as set in the report were outlined by the NP Co-ordinator.

It was noted that a number of attendees were interested in becoming members of the partnership. Vicky Tilley and a representative of South Lockleaze and Purdown group agreed that they were happy to become members of the NP.

### **b. Chairing arrangements**

It was agreed that a councillor would chair the neighbourhood partnership and committee, and that the “rotating” chair arrangement (whereby each councillor would chair a meeting in turn) would continue. As indicated above, Councillor Hiscott was chairing this meeting of the partnership, and Councillor Kirk would chair the neighbourhood committee. It was agreed, however that it would be desirable to identify a resident to chair the NP at an appropriate future point.

### **c. Terms of reference and financial operating framework**

The terms of reference of the NP and the neighbourhood committee, and financial operating framework were outlined by the NP co-ordinator.

### **d. Neighbourhood budget and devolved powers**

It was noted that the NP’s budget was now allocated as an “overall” budget, allowing greater flexibility over budget use.

Taking into account the above, the NP

### **RESOLVED –**

**1. That the NP membership be noted (noting also the new members as per a. above), and that it be agreed that a councillor will chair the NP and the neighbourhood committee, continuing the “rotating” chair principle as in the previous year. The aspiration though is for a resident to chair the NP at an appropriate future point.**

**2. That the NP and neighbourhood committee terms of reference, and the financial operating framework be noted.**

**3. That the devolved neighbourhood budget be noted.**

**4. That the financial statement and expenditure from 2015-16 be noted.**

**5. That the meeting schedule be noted (but consideration should be given to moving the August forum dates to September to avoid the peak holiday season).**

## **8. Neighbourhood partnership plan refresh**

The NP considered the neighbourhood budget report.

Key points raised/noted:

a. Following discussion, the neighbourhood committee members indicated their general support for the proposal to allocate £1000 from the neighbourhood budget to support the Emerson Square park group.

b. In light of the latest consultation, some adjustments (as highlighted in the report) had been made to priorities within the plan.

c. Dog fouling – an update was given in relation to a particular case where a photograph showing a particular individual (who had allowing their dog to foul land) had been posted on the NP and Love Lockleaze web pages. It was noted that this had been a one-off case of raising awareness of the issue in this way, and the police had been aware of the approach taken. However, it was not intended to adopt this as a standard, ongoing practice. It was also noted that the Environment group could consider the issue of tackling dog fouling in the NP area.

d. An issue was raised about the importance of careful design in relation to new developments, especially housing developments. Whilst recognising the importance of developing new housing, this should not be done in isolation but should take appropriate account taken of local community facilities and infrastructure.

e. Maskelyne Avenue open space: It was noted that based on concerns expressed by some local residents about anti-social behaviour, possible viable solutions were being looked at. There was not a funding request at this stage. It was suggested that it would be useful to engage with and seek the views of local young people about future proposals for this open space area. It was noted that the Environment group would consider these issues.

f. Concern was expressed about the recent sale of land at Glenfrome Road and the possibility that trees at this site might be affected by any development.

g. Gainsborough Square / former pub: Concern was expressed about the ongoing need to find a solution for this site. Cllr Tincknell advised that the new Cabinet member for Homes and Communities, Councillor Paul Smith, was fully aware of the issue and determined to actively find sustainable solutions for this and other blighted sites across the city.

h. In relation to increasing the voice and influence of young people across the NP area, it was noted that a pilot youth forum would be held in Lockleaze in the autumn.

Taking account of the above comments, the NP **AGREED:**

**To adopt the refreshed NP Plan, noting that the plan will continue to be developed as required, on an ongoing basis.**

The Neighbourhood Committee

**RESOLVED**



**That £1000 be allocated from the neighbourhood budget to support the Emerson Square park group (as per the proposal set out in the report).**

## **9. Business activities report**

The business activities report was considered as follows:

**a. Environment group update:** the update report was noted.

The Neighbourhood Committee

### **RESOLVED:**

**That £2000 be allocated for clean and green spending as per the proposal set out in the report.**

**b. Traffic and Transport group update:** the update report was noted.

**c. Grant Panel recommendations:**

The Neighbourhood Committee considered the recommendations from the Grants panel and

### **RESOLVED:**

**1. That no award be made to Buzz Lockleaze to fund display shelves for fresh produce and wooden planters. However, if possible, a community project should be encouraged to take this idea forward.**

**2. That up to £600 be awarded to Horfield health centre to fund carers support group afternoon tea, and health and wellbeing community events.**

**3. That £2000 be awarded to Horfield Leisure Centre to fund work to increase physical activity levels of local residents who are currently inactive and/or at increased risk of health conditions related to lack of exercise. It was noted that the initial focus would be on Lockleaze residents; it was suggested that a future stage of the project could be encouraged / developed to focus more specifically on Horfield residents.**

**4. That £1000 be awarded to Lockleaze FC to fund pitch hire and training fees.**

**5. That £2000 be awarded to Lockleaze Neighbourhood Trust to fund various items for the Love Lockleaze Festival.**

**6. That £1062.50 be awarded to Owl Craft Group to fund rent and refreshments costs.**

**7. That no award be made at this stage to Playing Out as per the panel's recommendation, recognising the importance of sustainable investment. However, the committee would welcome the development of an application that could be funded.**

**8. That £2000 be awarded to South Lockleaze and Purdown neighbourhood group to fund costs of the creation and installation of a wooden noticeboard.**

**9. That up to £270 be allocated to SCAF towards the cost of a North Bristol Domestic Abuse Forum.**

d. **Neighbourhood budget:** the update, as set out in the report, was noted.

e. **Forum reports:** the update, as set out in the report, was noted.

f. **Stoke Park Dowry:** As per the report, the Stoke Park delivery group had recommended that £2000 from the Stoke Park dowry be allocated for summer walks and events on Stoke Park. The group had proposed that they would tender for someone to run a series of events from this fund (the tenders to be evaluated by the group).

In discussion, the Neighbourhood Committee members were concerned that the tender process proposed was not appropriate given the relatively small sum of money involved. It was moreover important to ensure transparency and local engagement in the process and to look to secure social value to the community from these activities.

#### **The Neighbourhood Committee**

##### **RESOLVED:**

**That a sum of £2000 be allocated from the Stoke Park dowry to support summer activities subject to further discussions taking place to assure councillors that the tender procedure will be transparent, with local engagement and that appropriate account will be taken of social value considerations.**

g. **Citywide NP event – 20 July:** the update, as set out in the report, was noted.

#### **10. Recreational facilities and play space within South Lockleaze and Old Library, Eastville**

The NP considered a report from the South Lockleaze and Purdown group CIC providing an update on this project, and seeking the allocation of £50,000; £40,000 for developing an off-site play area & recreational space within The Old Library & Purdown, and £10,000 for maintenance (funding from devolved Section 106 monies from the Horfield & Lockleaze Neighbourhood Partnership, “04/00721/Former Hewlett Packard Site, Romney Avenue, Lockleaze/...SB60”.

Key points raised/noted:

a. Emily Shimell and representatives of the neighbourhood group gave a detailed presentation of their proposals. The proposals would result in a much needed play facility at this location, linking in also with the work to run and manage sustainably the former Eastville library building.

b. In discussion, it was suggested that care would be needed, in terms of design detail, to ensure the safety and security of children using this play area – e.g. appropriate fencing given the proximity of traffic on Muller Road. It was also suggested that it may be appropriate to monitor air quality levels, given traffic volumes on Muller Road. It was noted that there would be further local consultation as the proposals were developed / progressed.

c. It was suggested that it would be useful to establish ongoing liaison between this project and the Vench adventure playground.

The Neighbourhood Committee

##### **RESOLVED –**

**That approval be given to the allocation of £50,000 to South Lockleaze and Purdown group (£40,000 for developing an off-site play area & recreational space within The Old Library & Purdown, and £10,000 for maintenance) to be funded from devolved Section 106 monies from the Horfield & Lockleaze**

Neighbourhood Partnership, "04/00721/Former Hewlett Packard Site, Romney Avenue, Lockleaze/...SB60".

#### **11. NP progress report - for information**

The NP noted the progress report. Any comments should be fed back to the NP Co-ordinator.

#### **12. Other business**

**NP logo:** The NP reviewed logo designs and felt that entry 2 should be used as the main logo. However, the other entries could also be used where appropriate.

**Date of the next meeting:** 7.00 pm, Wednesday, 5 October 2016, The Hub, Gainsborough Square, BS7 9FB

Meeting ended at 9.18 pm

**CHAIR** \_\_\_\_\_



## AGENDA ITEM 5

### HORFIELD & LOCKLEAZE NEIGHBOURHOOD PARTNERSHIP ONGOING ACTION SHEET

Minute No.	Subject	Action	Resp Officer	Update
<b>ACTIONS ARISING FROM MEETING HELD ON 4 MARCH 2015</b>				
9.03/15	Traffic and Transport Group – Wallscourt Farm S 106	Liaise with bus companies regarding use of trial public transport technologies on Romney Avenue Bus Link.	<b>Oliver Coltman</b>	<b>ONGOING</b>
	Devolved Budgets	Add Weston Crescent to the NP footways resurfacing list and investigate Gainsborough Square and Romney Avenue resurfacing	<b>Mark Sperduty</b>	Weston Crescent has been done this year and the others have been added to the list for consideration. <b>COMPLETE</b>
<b>ACTIONS ARISING FROM MEETING HELD ON 04 DECEMBER 2015</b>				
6.12/15	Update on plans for development at Horfield Leisure Centre	The NP Co-ordinator agreed to set up a meeting between the city council and interested parties to share plans regarding sports development	<b>Caroline Hollies</b>	<b>ONGOING</b> This has now been overtaken by other events <b>COMPLETE</b>
8a.12/15	Update and the future of Children's Centres	Strategic overview of other service provision in the area	<b>Caroline Hollies / partner organisation</b>	<b>ONGOING</b>

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

Minute No.	Subject	Action	Resp Officer	Update
10a.12/15	Children and young people – update and future plans	The mapping exercise will continue in order to identify gaps and other issues, solutions to these will be sought in consultation with providers and residents	<b>Caroline Hollies / Charlene Richardson</b>	<b>ONGOING</b> This is being dealt with though the NP Plan <b>COMPLETE</b>
<b>ACTIONS ARISING FROM MEETING HELD ON 27 JANUARY 2016</b>				
2.01/16	Apologies for Absence	Ald. Bill Martin has moved away from Horfield so is no longer a member. It was agreed that a card would be organised on behalf of NP to thanks him for his contribution to the work of the NP over a number of years	<b>Caroline Hollies</b>	<b>COMPLETE</b>
<b>ACTIONS ARISING FROM MEETING HELD ON 03 MARCH 2016</b>				
8.03/16	Business Report	Look at the possibility of making funding commitments over a longer term for certain community projects or annual events held in Horfield and Lockleaze.	<b>Caroline Hollies/Grants Panel to take forward</b>	This can only be done on an annual basis due to changes to the Neighbourhood Budget <b>COMPLETE</b>
10.03/16	AOB	United Communities Housing Association – grant payback issue - It was agreed that the details of the issue would be circulated and if felt appropriate the Chair of the NP would respond on behalf of the NP in consultation with partners.	<b>Jayne Whittlestone / Caroline Hollies</b>	A letter has been sent to the government on the NP[s behalf (this was reported at the 20 June NP meeting)  <b>COMPLETE</b>

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

Minute No.	Subject	Action	Resp Officer	Update
10a.03/16	AOB	A future report was requested by the NP on the impact of the Cribbs Patchway new neighbourhood.	<b>Caroline Hollies</b>	Cllrs have been briefed. <b>COMPLETE</b>
<b>ACTIONS ARISING FROM MEETING HELD ON 20 JUNE 2016</b>				
4 c.	Youth provision in Lockleaze area	It was noted that the issue about lack of youth provision/facilities in the Lockleaze area and the need to engage with young people had been identified in the NP plan. It was agreed that it would be useful for a separate meeting to be arranged on this issue.	<b>Caroline Hollies</b>	
7 b.	NP membership	New members were identified: Vicky Tilley and a representative of the South Lockleaze and Purdown group	<b>Caroline Hollies / Ian Hird</b>	NP membership updated accordingly. <b>COMPLETE</b>
8 c.	Maskelyne Avenue open space – future proposals	The Environment Group to consider this issue, to include engaging with local young people about future proposals for this open space area.	<b>Caroline Hollies</b>	Project plan produced and will be reported back on as part of the NP Plan <b>COMPLETE</b>

Minute No.	Subject	Action	Resp Officer	Update
9 c 1	Grant panel recommendation – Buzz Lockleaze – request to fund display shelves for fresh produce and wooden planters	No award made (as per panel's recommendation) but, if possible, a community project to be encouraged to take this idea forward.	<b>Caroline Hollies</b>	Buzz are engaging with community and working with Avon Wildlife Trust through the garden to the rear.  <b>COMPLETE</b>
9 c 3	Grant award to Horfield Leisure Centre to fund work on increasing physical activity levels of Lockleaze residents	In approving this grant award, it was agreed that a future stage of the project could be encouraged / developed to focus more specifically on Horfield residents.	<b>Caroline Hollies to advise organisation accordingly</b>	This has been fed back.  <b>COMPLETE</b>
9 c 7	Grant panel recommendation – Playing Out	No award made (as per panel's recommendation) but the committee indicated they would welcome the development of an application that could be funded.	<b>Caroline Hollies to advise organisation accordingly</b>	This has been fed back.  <b>COMPLETE</b>
9 f	Stoke Park Dowry	£2000 allocated to support summer activities subject to further discussions taking place to assure councillors that the tender procedure will be transparent, with local engagement, and that appropriate account will be taken of social value considerations.	<b>Caroline Hollies</b>	Resolution is on the agenda  <b>COMPLETE</b>

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.



**Horfield and Lockleaze Neighbourhood Partnership**  
**Wednesday 5<sup>th</sup> October 2016**

**AGENDA ITEM NO. 7**

**Title:** NP Progress Report

**Report of:** Caroline Hollies, Neighbourhood Partnership Coordinator

**Contact details:** 0117 92 23977 or [caroline.hollies@bristol.gov.uk](mailto:caroline.hollies@bristol.gov.uk)

**1- Neighbourhood Partnership Plan Update:** To note progress

**2- Equalities Review 2016:** For discussion

**1.0 Neighbourhood Partnership Plan Update**

1.1 The Neighbourhood Partnership Plan complete with updates can be found here [goo.gl/StoSVr](http://goo.gl/StoSVr) under Neighbourhood Partnership Plan (not the summary). A presentation on this will be given at the meeting.

**2.0 Equalities Review 2016**

2.1 During April, May and June 2016 all Neighbourhood Partnership related events and activities included an Equalities monitoring element to capture information about the participation levels of different sections of the community by recognised Equalities Communities.

2.2 The exercise captured for the first time a snapshot to provide a baseline of participation on Neighbourhood Partnership work. The full report comparing the data captured to the 2011 Census data can be found [www.bristol.gov.uk/neighbourhood-partnerships/neighbourhood-partnerships-toolkit-and-charter](http://www.bristol.gov.uk/neighbourhood-partnerships/neighbourhood-partnerships-toolkit-and-charter).

2.3. For Horfield and Lockleaze we had a monitoring return of 43.6% (average return was 23.9%). The main results of that quarter's monitoring are:

- Age – under 50 engagement: was higher than the Census proportion
- Disabled People engagement: was higher than the Ward Census proportion
- Non-British White engagement: was the same as the Ward census proportion
- Black, Asian, Minority Ethnic engagement: was half the level of the Ward Census proportion
- Gender engagement: males and females were engaged at the same level as each other but males engaged at lower levels than the Census proportion, females are about the same
- Sexual Orientation: there was no breakdown of sexual orientation by NP area because of low numbers. 5.09% of monitoring returns across the city were from Lesbian, Gay, Bisexual and Transgender community. There are no Census statistics available for sexual orientation; however, the estimate for the City is 6%.

2.4 Obviously a three-month monitoring provides a variable level of the overall picture of engagement. It is affected by specific pieces of work taking part in that time and by how efficient the completion of monitoring is and who chooses to complete it. However, this exercise provides the first concrete information which the Neighbourhood Partnership can use to set a baseline on its engagement and plan work to bring engagement closer to the real population groupings in our Neighbourhood Partnership area as evidenced by the 2011 Census.

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2.5 Nick Stephenson also carried out an Equalities Analysis of the Grants for which monitoring forms had been received during 2015-16. This included Green Capital and Wellbeing funds. The 2011 and 2016 reports can be viewed here [goo.gl/StoSVr](http://goo.gl/StoSVr) under Wellbeing Grants.

2.6 The Neighbourhood Partnership are invited to consider this information at this meeting to plan how the Neighbourhood Partnership (and the wider neighbourhood) can ensure on-going improvement in engaging all its residents.

2.7 Some suggestions made by Nick are:

- to work with local organisations to reduce the isolation of Equalities groups
- to advertise the Wellbeing fund to specific Equalities groups and offer support to write their applications
- to look at the outcome for Equalities groups, rather than the statistics – perhaps a presentation rather than paperwork
- other suggestions about how to take this forward?



## **Horfield and Lockleaze Neighbourhood Partnership Meeting Wednesday 5<sup>th</sup> October 2016**

**Title:** Lockleaze & Manor Farm Community Research

**Report of:** Network Lockleaze (Sarah Mowl /Saliha Ahmed)

**Contact details:** 0117 914 1129 [sarahmowl@me.com](mailto:sarahmowl@me.com)/ [saliha@lockleazent.co.uk](mailto:saliha@lockleazent.co.uk)

**Funding application:** To allocate £20,000 to support Community Research in Lockleaze and Manor Farm from the Neighbourhood Budget

### **Section A. Summary of the Group and what it does**

**Network Lockleaze** membership includes Lockleaze Neighbourhood Trust, Buzz Lockleaze, North Bristol Advice Centre, United Communities, Bristol City Council, Neighbourhood Partnership, Connect Lockleaze, Learning Partnership West, BOING, Stoke Park School, local Councillors and other local and city wide partners. We are particularly keen to reach out and to include SLAP, the Police and Lockleaze Voice as part of this work.

#### **The aims of Network Lockleaze are:**

- To improve coordinated working in Lockleaze between all sectors and the community
- To work together to improve communication with residents and all stakeholders
- To look at and address the gaps in service delivery in Lockleaze where ever possible
- To build participation and capacity of residents in Lockleaze to ensure that residents have a strong voice and feel able to influence what happens in the neighbourhood including taking action themselves
- To encourage and support partnership projects and activities which strengthen the provision of activities and services in Lockleaze
- To influence the commissioning and funding of activities and services in the area
- To hold agencies to account in the delivery of services in Lockleaze
- To find ways of reaching out to residents (including hard to reach) to better understand their needs and aspirations
- To ensure that local organisations and groups have appropriate open and transparent governance arrangements which means so that they have a legitimate mandate to represent the people of Lockleaze
- To explore the appetite amongst residents and partners to develop a Community Plan in Lockleaze
- To plan for the future population growth in terms of community activities and infrastructure
- To strengthen the voice and influence of Lockleaze residents on the Neighbourhood Partnership and to support the NP to improve its effectiveness

**Lockleaze Neighbourhood Trust** will be the managing organisation for the project. LNT's vision is that "Lockleaze residents are resilient, skilled, confident and able to achieve positive change for themselves and their community. LNT brings people together and supports residents to deliver projects and activities that support families, improve health and wellbeing, reduce isolation and promote community cohesion and inclusion. This is achieved through delivering activities both within the Lockleaze Hub and Cameron Centre and through events and activities throughout the neighbourhood and in partnership with others.

**Manor Farm Community Hub** will be the managing group for the Manor Farm project. Manor Farm is a fairly new constituted group campaigning for better facilities and delivering community activities in Manor Farm.

## Section B. About the Project

**Name of project:**

Network Lockleaze and Manor Farm Community Hub Community Research and Action Project

**Geographical location:**

Lockleaze ward and Manor Farm, Horfield ward

### 1. Why the project is needed

**Lockleaze**

There are 12,000 people living in Lockleaze. The neighbourhood has seen significant changes over recent years both in terms of developments within the neighbourhood (Gainsborough Square) and developments across the border into South Gloucestershire. Lockleaze is now one of the most diverse neighbourhoods in Bristol with 30% of residents coming from a Black or other Minority Ethnic (BME) background.

Lockleaze is increasingly seen as a great place to live with more community activities and a once again growing community spirit. However, whilst overall, deprivation in Horfield is average for Bristol Lockleaze ward has two pockets of severe deprivation - Lockleaze South and Filton Avenue North Local Super Output Areas (LSOAs) that fall within the most deprived 10% in terms of multiple deprivation of all LSOAs in England. Also, of the seven LSOAs in Lockleaze, all fall within the most deprived in England for some aspect of deprivation. Thus there are still a significant number of residents who require additional support for example with their housing, employment, debt advice, and education or health issues. Historically it has been difficult to engage residents in Lockleaze as reported by local organisations, the Council and the Neighbourhood Partnership. Thus investment is required in order to address this historical trend. Recent research by the Neighbourhood Partnership identified that the NP particularly need to improve engagement with BME communities in Horfield and Lockleaze.

We know this from the work we do with local residents and through the outreach we have undertaken over the last year. The BCC ABCD work in Lockleaze has highlighted the value of working with residents to develop ideas and solutions and the value of community led projects in terms of local ownership, sustainability and ensuring the "right fit" for the local area. The ABCD work, and our other community work, has already identified residents who would be ideal candidates for the volunteer community research roles.

## Manor Farm

Manor Farm is a council estate where there is still a significant number of families and individuals living in social housing (predominantly council housing). It has often been described as the “forgotten estate” with particular concerns regarding anti-social housing and historic neighbourhood disputes. Manor Farm has no indoor community facility as such, where the community can come together for activities and celebration. Over the last couple of years local residents have formed the Manor Farm Community Hub and have been campaigning for better facilities and activities and have begun developing an offer for the community including a community fun day to bring everybody together. Developing a community plan would, for the first time, galvanise a collective voice and vision for the Manor Farm area and would help secure investment and develop partnership working to improve the area.

## Current context

Over the last decade the public sector has faced huge cuts to its budgets. Where once communities could call on public sector workers to address and lead improvements and strategic planning at a local level, this is no longer the environment within which we live. Over the next three years BCC will face another round of severe cuts with further cost savings to be made.

This project is seen as an important part of developing a more resilient and self-reliant Lockleaze and Manor Farm; communities better able to take a lead in delivering local projects and take forward local initiatives. We have made a really good start and have been working collaboratively through Network Lockleaze to encourage improved working together (avoiding duplication and competition for funds, volunteers and resources). Residents are stepping up. We have also been working hard to strengthen Lockleaze Neighbourhood Trust as the local development trust for the area. LNT, alongside other Network Lockleaze members, will be key to ensuring that the priorities coming out of the Community Action Plan are taken forward.

Manor Farm has also made good progress but this project would provide a real step change for this community where capacity is currently limited.

In Lockleaze much work has gone into the **Lockleaze Vision and Neighbourhood Development Plan** written by **Lockleaze Voice**. The NDP will set out the planning policy for the neighbourhood. **This proposal will build on this work**. The research and action planning will **take things a stage further** by shaping what the community want to achieve beyond the development of sites and buildings ie, community activities, employment prospects, arts and sports project – some of which could be funded through potential S106 funding from the development of the sites allocated in the NDP.

## 2. How do we know that this project will make a difference?

We have based our project on successful community research and community plan initiatives developed in Lawrence Weston, Southmead and Henbury & Brentry. In each of these areas, the community has come together to gather resident views, to build consensus about future community initiatives and to ensure that the community has a strong voice in the decisions that affect their neighbourhood. For details visit:

Henbury and Brentry - [http://henburybrentrycommunity.org.uk/wordpress/?attachment\\_id=1037](http://henburybrentrycommunity.org.uk/wordpress/?attachment_id=1037)

Southmead - <http://www.southmeadcommunityplan.co.uk/>

Lawrence Weston - <http://www.ambitionlw.org/community-plan/>

The community research gathered from each of these communities has enabled resident groups to bid for and successfully secure significant external funding. Thus these neighbourhoods have become less dependent on the local authority to take the lead and have been able to tap into funding sources not available to the local authority. The work in other areas has also increased the number of people volunteering and involved in community life with local organisations having a stronger mandate in developing activities and projects with the knowledge that this is what local people want to see. There has also been significant benefit for individuals who have volunteered on the projects, on a personal basis (less isolated) and in terms of getting back to work, making new friends etc.

By way of example, since completing the community research and planning in Lawrence Weston, the neighbourhood has gone on to secure a broad range of funding streams for projects included; £1m Lottery funding for a 10 year community involvement project (BIG LOCAL - this fund supports art clubs, youth work, older people's activities, work with families, celebration events), £180k to bring forward a planning application for a new community hub, £1.2m for new sustainable transport solutions to help get workers to the jobs at Avonmouth plus a job club and funded employment advisor, funding for a new solar energy farm that will generate income for the community for years to come. The list goes on.

In North Bristol the community action developed within these neighbourhoods has been impressive. As a result of the work of these local communities city wide providers have been keen to work with these neighbourhoods as they are perceived as places where residents are clear about their vision for the neighbourhood and proactive and productive in the way that they work. We don't want Lockleaze to miss out or fall behind in this respect.

### 3. What the project will achieve

We will deliver a successful and high quality community led community research project with the aim of:

- Gathering up to date information on **residents views**
- **Generating ideas and enthusiasm** for sustaining existing and developing new community led initiatives
- Developing **residents as community leaders**
- Developing **Community Action Plans** for Lockleaze and Manor Farm to inform and strengthen the Neighbourhood Partnership Neighbourhood Plan
- Working with residents to deliver a number of **priority projects** identified within the Community Action Plans
- Using the Community Action Plans to **inform future investment in the area** (including future external funding bids) to support community activities, employment and economic development initiatives, arts and sports activities, community facilities, future library provision, a cultural offer for the neighbourhoods etc.

### 4. How we will deliver the project

#### Phase 1 Community Research

- Recruiting up to 20 local people as volunteer community researchers
- Organising and deliver high quality community research and community development training for the volunteer community researchers (Autumn)
- Door knocking Lockleaze and Manor Farm homes gathering the views and ideas of local people and encouraging participation in the project (Winter/Spring)
- Reaching out to underrepresented and hard to reach groups (e.g. young people, new families, older people, recently arrived residents, BME residents) – including making use of a

S106 fund for public art focussed on engaging interest and involvement by the community in the development of a community plan using the arts.

- Analysing the results of the research (Spring)
- Organising and facilitating community planning days in Lockleaze and Manor Farm involving residents and other important stakeholders (Council, Police, others) to develop an Action Plan for the future that will set out community aspirations ensuring that all initiatives in Lockleaze and Manor Farm are linked together to maximise impact (e.g. strengthening the delivery of the proposed social prescribing work). The artist appointed through the S106 funding will be able to play a role in engaging the wider community in the planning process.

We have budgeted £14,000 for this element of the project.

## Phase 2 Getting on with it

- During the community planning day we will work with residents to **prioritise projects** and will use the additional money allocated the budget (£6,000) to take forward priorities identified by residents (so that they immediately see the value of their involvement). We would involve the Neighbourhood Partnership in any final decisions/sign off for these projects and/or this could be decided using a **participatory budgeting process**.

We have budgeted £6,000 for this element of the project.

## 5. How many people will benefit from the project, and who they are

Our aim is to recruit 20 volunteer community researchers across the two areas. We aim to door knock all households with the target of involving **1,000 residents in the research in Lockleaze and 300 in Manor Farm**. We will carry out additional outreach to contact hard to reach groups including working with Learning Partnership West to gather the views of young people. We anticipate that around 150 people will attend the action planning days.

### a. Involving the wider community

This project is **all about** involving the wider community with the project. It is the overall aim of the project. To ensure that the project benefits and welcomes everyone who lives in the neighbourhood we will work with the following Equalities groups:

Equalities Groups	Tell us how your project will benefit these people OR tell us what you will do to make sure people from these communities feel welcome and choose to get involved
Women	We will gather equalities data on all participants and periodically we will review who is and who isn't participating and we will develop outreach approaches to address any equalities groups who are underrepresented.
Young people	As above – in particular we will be working with Learning Partnership West to gather views of young people. The public art project that we shall work with is funded by Bristol City Council with funds that are linked to the development of training initiatives, with a focus on young people.

Older people	As above – in particular we will work through existing groups (NBAC, LNT, Churches and others). The public art project that we shall work with is funded by Bristol City Council with funds that are linked to the development of training initiatives, with older groups.
Black and minority ethnic people	As above – in particular we will work with local groups, refugee support organisations and SARI to inform both outreach and actions in relation to BME priority areas of work.
Disabled people	As above – in particular we will work with local partners (Bristol Ageing Better, LNT and others) to ensure our approach meets the needs of people with a broad range of disabilities.
Lesbian, gay, bisexual people,	As above – in particular we will involve LGBT Bristol as a stakeholder
transgender people	As above and again involving LGBT Bristol
People with religion or belief	As above and through existing Church and other faith groups.
Other groups (for example: ex-offenders; single parents; substance users, current or ex; men's groups)	As above, and through schools, other partners (e.g. Golden Key, Housing Associations etc).

## **b. Advertising the project**

We hope that an outcome of our work will be more residents involved in the neighbourhood partnership as well as other community projects and initiatives. Thus we are very keen to involve the Neighbourhood Partnership as a key partner in the project and will promote the NP involvement and make it clear that the NP is a major funder of the work.

We will be promoting the projects through the following channels:

- Network Lockleaze Breakfasts and in particular encouraging partners to promote (e.g. through Churches, Schools, VCS organisations, sheltered housing schemes, housing associations etc.)
- E-bulletins
- Noticeboards
- Newsletter (Horfield and Lockleaze Voice and other organisations newsletters) and other printed materials
- Door to door knocking
- Face Book
- Twitter
- Press articles
- The public art project with the appointed artist.

## **c. When the work will take place**

Start date: Nov 2016      End date (if applicable): July 2017

## **Section C Making a difference**



## **We will be working to deliver the following outcomes:**

- i. **Attracting additional funding** to Lockleaze and Manor Farm (in Lawrence Weston this approach has led to attracting in excess of £3m of additional funding)
- ii. **More residents involved in community projects** (in Henbury and Brentry this has led to 10 residents stepping up and agreeing to lead on overseeing the delivery of chapters of the community plan, in Lawrence Weston residents have become involved in community projects for the first time becoming trustees, running art groups etc)
- iii. **Better understanding between people in the community and increased participation from under represented groups** (in Southmead the community plan has led to the setting up of Disability Navigation Group made up of local disabled residents who campaign and deliver activities to meet the needs of disabled people in Southmead)
- iv. **More resilient communities**, less reliance on public services (in both Lawrence Weston and Southmead the community have stepped up and taken over the management of the local youth centres ensuring that these important community assets are not lost and that services continue and new activities are piloted)
- v. **More community activities and community groups** (in Southmead new activities have been initiated – a new website, counselling for young people, family support project, trampolining coaching, football coaching, drama classes for young people, trips for vulnerable young girls etc.)
- vi. **A community with a strong voice able to influence decisions (including investment decisions) within the neighbourhood**
- vii. **New community activists trained and empowered** (in Lawrence Weston one local activities who is particularly passionate about renewable energy and sustainability issues has successfully campaigned for a new solar farm which has already generated £100,000 of community benefit).

The Community Action Plans will **feed directly into the Neighbourhood Partnership Neighbourhood Plan**. It will help make the plan more robust with more residents having had a say in setting the priorities. We could use the same theme headings as the NP Plan (e.g. community buildings, traffic and transport). **The work builds on the NDP produced by Lockleaze Voice by moving beyond land and buildings to imagine and plan what will be happening within the neighbourhood now and in the future.**

## **Section D Finance**

8a How much are you asking for? £20,000

Please set out a breakdown of the total cost of your piece of work, showing us which items you are asking us to fund and which are being funded from another source.

Item	Cost	Please tick(✓) if you are asking us to fund this item. If you have funding to pay for an item or part of an item please say where it is coming from (e.g. reserves, Lottery, Quartet)

<b>Activity - Phase 2</b>		
Community research training	£1,500	In addition to these costs there will be a number of VCS (Buzz, Connect Lockleaze, LNT, United Communities) and Public Sector workers (Public Health, Neighbourhood Partnership, Major Projects). We estimate that this contribution could be valued at around £15,000.
Volunteer expenses	£800	
Volunteer support/co-ordination	£4,000	
Outreach workshops/sessions	£1,500	
Engagement of young people	£800	
Analyse and write up results	£1,750	
Event room hire	£150	
Event printing and publicity	£100	
Community arts	£300	
Management - Lockleaze	£1,500	
Management, co-ordination, event - Manor Farm	£1,600	
<b>Phase 1 total</b>	<b>£14,000</b>	
Activity - Phase 2	<b>£6,000</b>	
Funding to take forward projects identified (would require taking back to the NP/participatory budgeting)		
<b>Total - Phase 1 and Phase 2 - Total Cost</b>	<b>£20,000</b>	

**8b. Have you applied for funding anywhere else for this project? E.g. to any other funder or Neighbourhood Partnership - Y / N**

**If yes please provide details:**

Yes. We have secured £12k from Public Health, £3k from DCLG (Buzz Community Ec Dev Plan), £5 from Quartet. This will provide funded staff time and professional advice in order to support the project.

**9. If you are awarded less money than you are asking for, will your project be able to go ahead? If it will, briefly explain how:**

We would have to reconsider the scope and size of the project or consider delaying the project to see if it is possible to secure funding from elsewhere.

**10. Volunteer time:** We want to celebrate the value of volunteers. Please tell us how many volunteers will be included in the delivery of this project, how much time they will spend on the project and calculate the theoretical monetary value using our value of £11.06 per hour.

Number of volunteers	Number of hours per session	Number of sessions/weeks	Total volunteer time	Monetary value of volunteers' work Multiply by £11.06 per hour
Community researcher	20 volunteers estimated to give 100 hours each		2000	1200 x 11.06 = £22,120.
		<b>Grand total</b>	<b>1200</b>	<b>£13,272.</b>

**Horfield and Lockleaze Neighbourhood Partnership**  
**Wednesday 5<sup>th</sup> October 2016**

**AGENDA ITEM NO. 10**

**Title:** NP Business Report

**Report of:** Caroline Hollies, Neighbourhood Partnership Coordinator

**Contact details:** 0117 92 23977 or [caroline.hollies@bristol.gov.uk](mailto:caroline.hollies@bristol.gov.uk)

- 1- Environment:** To note progress and approve £5700 Neighbourhood Budget for Horfield Christmas lights
- 2- Traffic and Transport:** To agree recommendations and approve £30,000 s106 for Romney Avenue crossing
- 3- Employment & Economy:** To note progress
- 4- Grants Panel:** To agree the recommendations of the Wellbeing Panel
- 5- Neighbourhood Budget:** To note the Budget to date
- 6- Horfield & Lockleaze Forums:** Verbal report
- 7- City-wide Neighbourhood Partnership event:** To note feedback
- 8- Neighbourhood Partnership Restructure –** To note

**1.0 Environment Group**

1.1 This Group met on 9<sup>th</sup> September 2016. The minutes are available here <http://goo.gl/b1EkyB>

1.2 The Group discussed hanging baskets, wildflower meadows, weeds in gutters and travellers

1.3 This was not discussed at the Environment Group meeting because figures, however this group has previously agreed to look into installing Christmas lights on Filton Road, Horfield. Filton Road shopkeepers were very keen on this but have not offered sponsorship. LITE, a Bristol City Council approved contractor, has provided an estimate of £5700 for installing 30 sets of LED p-lights per tree in the 4 trees opposite Boston Road, using the street light as the electricity supply, £3000 for the lights and £2700 for the installation. Please note that it has not been possible to carry out a detailed investigation to determine whether this is technically possible and give exact costs. The Neighbourhood Partnership Coordinator recommends the Neighbourhood Partnership discuss this proposal and, if they wish to proceed to allocate funding so it can be released if the project is technically possible. **The Neighbourhood Committee is asked to approve this recommendation.**

## **2.0 Traffic & Transport Group**

2.1 This Group met on the 21<sup>st</sup> July 2016. The minutes are available here <http://goo.gl/b1EkyB>

2.2 Traffic Scheme for 2016-17 - Romney Avenue Safety Project – the group recommend that £30,000 from s106 04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ZCD...A46 for “The provision of improvements to off-site walking and cycling facilities within the Lockleaze Ward” is allocated to fund a pedestrian crossing by Stoke Park School. **The Neighbourhood Committee is asked to approve this recommendation.** The Highways Engineer will also carry out a condition report on the drop kerbs and use his judgement about which drop kerbs to include within this scheme, up to the money available.

2.3 Traffic Scheme for 2017-18 – After looking through the Traffic Choices list of issues the group asked the Highways Engineer to carry out feasibility studies on the Toronto Road area; Parking and driving on the pavement outside Bishopthorpe Road shops; and installing a pedestrian crossing between the Horfield Common and Leisure Centre. These feasibility studies will be brought back to the next Traffic and Transport meeting in October for the group to decide which project they will recommend for delivery in 2017-18.

2.4 Minor Works - The group asked the Highways Engineer to look at improving signs and lines and the Wordsworth Rd/ Bonnington Rd junction, improving the junction at Concorde Way/Bonnington Walk, budget dependent.

2.5 Bus Survey – Matt to organise a Bus Special meeting so that the service providers can respond to local residents.

## **3.0 Employment & Economy Group**

3.1 This Group met on 28<sup>th</sup> June. The minutes are available here <http://goo.gl/b1EkyB>

3.2 The group agreed the following priorities for 2016-17:

- Planning for Brexit and the impact on the labour market: trying to assess the number of EU workers locally and the potential impact on services and job opportunities locally
- Ensure the continuation of some degree of employment support in Horfield & Lockleaze
- To increase joint working and involvement with children's centres and health services

## 4.0 Grants Panel

4.1 The Panel met on the 7<sup>th</sup> September. Attendees were Anna George (Horfield), Vickey Tiley (Lockleaze), Cllr Gill Kirk (Lockleaze). Appraisal forms were also received from Alex Wood (Lockleaze), Carol Chinn (Lockleaze), Fiona Deas (Chair – Horfield), Joy Langley (Lockleaze), Ruth Revell (Horfield), and comments received from Cllr Estella Tinknell (Lockleaze) Robert Hall (Horfield), though they could not attend the meeting.

4.2 The recommendations of the Panel are in the table below. **The Neighbourhood Committee is asked to approve these recommendations:**

Name of organisation	What's the funding for? Brief summary of project	How much requested	Funding recommended	Comments and Conditions
UWE	A Bystander education programme for communities to tackle Domestic Abuse	£993.40	£993.40	The Panel like the idea of training residents to challenge behaviour in their community and would like to conditionally award the funding pending the answers to: What are the outcomes? Why is this not funded by research money? Where is the evidence that this works? Why does the application refer to Domestic Violence, not Domestic Abuse?
Filton Avenue School	Provision of crèche for Domestic Abuse support group	£1056	£528	The Panel like the idea of training up volunteers to make this more sustainable and the NP has expressed their support for children's centres. The Panel recommend funding this project for 1 year to Nov 2017 which gives a chance to make this more sustainable.
North Bristol Parent Carers	Pop up meetings in community venues to support carer's	£376.20	£500	The Panel feel this project addresses lots of NP issues - mental health, social isolation etc and there is evidence that residents have requested resources to support parents of disabled children. Applicants need to specify a venue. The Panel has increased the funding to match that awarded by other NPs to increase the range of the project.
Horfield Health Centre	Volunteer Drivers and Befrienders to support isolated members of the community to visit the Health Centre	£596	£596	Panel will fully fund this very worthy project again but ask that the applicants find a more sustainable way of supporting this project rather than through Wellbeing. The Panel also think that if the DBS check is carried out for volunteers it is done at a reduced or no cost, can the applicant check this.

Horfield & District Allotments	Improvements to fencing and manure delivery site	£539	£0	This project did not meet the appraisal threshold to be considered. It does not benefit the wider community and did not address the Wellbeing priorities effectively.
LNT	Memorial bench for Shamus McNama	£2000	£500	The Panel have partially funded this project to show their support for young people within the NP. It was also explained that the bench will be used by youth providers in the area to educate YP about the very real and present dangers of drugs and alcohol in their local community. The Panel agreed the bench would be best placed in Gainsborough Square but to check with City Design. Alternative location in The Vench.
LPW	Continue support for a group of vulnerable girls at the Wordsworth Centre	£910	£910	The Panel fully support giving continuation funding to this group, they do carry out their own fundraising and engage young Somali women (which helps meets our BME targets) and improves their mental health.
<b>Total Wellbeing budget available:</b>		<b>£9,364.50</b>	<b>£4,027.40</b>	<b>Amount remaining: £5,336.10</b>

## 5.0 Neighbourhood Budget

5.1 The table shown below shows the 2016/17 Neighbourhood Budget, updated with the proposals for funding to date.

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2015/16 Neighbourhood Budget Amount					* £63,462.66
Project	Description	Date approved by NP	Amount ringfenced £	Running amount	
Young People's Grant Panel	Devolved to Charlene Richardson to administer and carried over to 2016 calendar year.	27 <sup>th</sup> January 2016	£5,000	£58,432.66	
Clean and Green	Annual meadows £1320 6 hanging baskets for Filton Road £1080	3 <sup>rd</sup> March 2016	£2,000	£56,432.66	
Local Traffic Schemes	Allocated to the Romney Avenue Road Safety scheme	3 <sup>rd</sup> March 2016	£4,000	£52,432.66	
Minor Works	Devolved to the Highways Officer to deliver agreed specific agreed projects.	3 <sup>rd</sup> March 2016	£4,000	£48,432.66	
Wellbeing Grant	Allocated to the Wellbeing Grants fund	3 <sup>rd</sup> March 2016	£20,000	£28,432.66	
Emerson Square	Support for resident-led activities	20 <sup>th</sup> June 2016	£1000	£27,432.66	
NP Plan	Devolved to the Neighbourhood Officer to deliver minor projects in line with the NP Plan.	20 <sup>th</sup> June 2016	£2,000	£25,432.66	
Community	Community Research Projects in Lockleaze and Manor Farm	5 <sup>th</sup> October	£20,000	£5,432.66	

Research		2016		
Horfield Christmas lights	Install lights in the 4 trees on Filton Road opposite Boston Road	5 <sup>th</sup> October 2016	£5700	-£267.34
<b>Remaining Neighbourhood Budget to allocate 2016/17</b>				<b>-£267.34</b>

\* The Neighbourhood Budget will be confirmed once Highways figures are received.

Items in blue are budget allocations suggested at this meeting.

## 5.2 s106 expenditure in 2015-16

Project	S106 Budget	Date approved by NP	Amount approved £
Improvements to The Vench	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ZCD...A96	12 <sup>th</sup> April 2016	£106,100.77 plus interest accrued
Play area for the Old Library	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ...SB60	20 <sup>th</sup> June 2016	£50,000

Total Section 106 available: **£384,268.07**

5.3 Total Community Infrastructure Levy available: **£8,017.48**

## 6.0 Forums

The Forum reports will be published here <http://goo.gl/6IINsA>. Verbal updates will be given at the meeting.

## 7.0 City-wide Neighbourhood Partnership meeting

On the 20<sup>th</sup> July 47 Neighbourhood Partnership members from across the city came to the Central library for the 4<sup>th</sup> Citywide Neighbourhood Partnership event. The evening started with an introduction by Marg Hickman (then Cabinet Member for Neighbourhoods). Roger Gimson from Bishopston, Cotham and Redland followed with an introduction to the Bristol Walking Alliance. Deana Parry from Southmead then spoke about the work they had been doing in Southmead to make parks more accessible and Lindsay Hay informed the group about the guide to investing in parks that her team is putting together.

Neighbourhood Partnerships were themselves the next topic of conversation. This took the biggest chunk of the evening, looking back at the last review and what had been achieved; and then in smaller groups, 4 conversations took place exploring Communications, Engagement, the Cuts and NP structures.

## **8.0 Neighbourhood Partnership Restructure**

In line with the Mayor's manifesto commitment Neighbourhood Partnerships will be reviewed within the next year. More detail will be made available including how you can be involved in due course.





**Horfield and Lockleaze Neighbourhood Partnership  
Wednesday 5<sup>th</sup> October 2016**

**AGENDA ITEM NO. 11**

**Title:** Stoke Park funding

**Report of:** Stoke Park Delivery Group - Caroline Hollies, Neighbourhood Partnership Coordinator

**Contact details:** 0117 92 23977 or [caroline.hollies@bristol.gov.uk](mailto:caroline.hollies@bristol.gov.uk)

- 1- To note progress
- 2- To allocate £3000 from the Stoke Park Dowry to produce a fundraising strategy
- 3- To reallocate the £2000 allocated for Summer Events and Activities in June 2016:
  - £500 to support the Friends of Stoke Park and Purdown
  - £1,500 to support a programme of events to last until Summer 2017

**1.0 Stoke Park Delivery Group**

1.1 This Group met on 6<sup>th</sup> September 2016.

1.2 The Group discussed the report following on from the summer consultations around the Stoke Park Dowry. The group agreed that the Friends of Stoke Park and Purdown will be about volunteer led activity in the park; while the Delivery Group will work at a more strategic level with Councillors, Council Officers to deliver the Stoke Park Management Plan using the Stoke Park Dowry. The Terms of Reference for the Delivery Group will be agreed at the next meeting in November.

1.3 The Group also heard an update from the Friends Group and Steve England about activities in Stoke Park. Andy Gordon updated the group on the work that has been going on in the Estate by the Council and Metrobus.

## 2.0 Fundraising strategy

2.1 During the summer, Neighbourhoods and Parks carried out a consultation about what park users and local residents, with a particular focus on young people, would like to see in Stoke Park. The report identified 6 priorities for the park:

- Youth Engagement
- Sustainable Volunteering
- Events/activities/tools to celebrate, educate - archaeology, history, fauna and flora
- Café/ Visitors Centre
- Art in the Park
- Woodland Management

2.2 Consultees clearly identified a need for a strategic approach to delivering these elements in the park using the remaining £23,000 of the Stoke Park Dowry. The first stage of this would be to produce a fundraising strategy. This will set out what projects could be delivered in the park over the next 3 years, identify grants that could support these projects and a list of fundraisers who could write out the applications.

2.3 Stoke Park Delivery Group therefore request that £3,000 from the Stoke Park Dowry is allocated to producing this strategy. Lockleaze Neighbourhood Trust has agreed to act as the accountable body for this funding and to manage the process of writing the strategy. **The Neighbourhood Committee is asked to approve this request and allocate this funding to LNT.**

## 3.0 Activities and Events 2016-17

2.1 In June 2016, the Neighbourhood Partnership allocated £2000 from the devolved Dowry fund for events and activities in Stoke Park. Members of SDPG were unhappy with the procurement process used, so this funding was not spent.

2.2 At the meeting in September, the Group felt that they would like see a programme of organised events in the Park before the more strategic approach can be applied. Therefore, Stoke Park Delivery Group would also like to allocate the remaining £1500 to a programme of activities and events up until summer 2017. This would include events that have been identified through the consultation that the Friends group are unable to run. The events are expected to attract local residents and equalities groups who do not usually engage in Stoke Park and attendees can also be linked with the Friends Group.

2.2 Stoke Park Delivery Group would also like to support the newly formed Friends of Stoke Park and Purdown and would therefore like to allocate the remaining £500 to the Friends of Stoke Park and Purdown eg provide refreshments at events, produce publicity etc.

2.2 The Neighbourhood Committee is asked to approve these requests and reallocate this funding to be spent on a programme agreed by Stoke Park Delivery Group.

### 3.0 Stoke Park budget £30,000

NP Date	Project	Expenditure	Balance
25 <sup>th</sup> June 2015	Walks and Talks	£2000	£28,000
17 <sup>th</sup> September 2015	Youth project	£2000	£26,000
17 <sup>th</sup> September 2015	Sculpture Trail	£1000	£25,000
20 <sup>th</sup> June 2016	Summer Events and Activities	£2,000	£23,000
5 <sup>th</sup> October 2016	Friends of Stoke Park and Purdown	£500	
5 <sup>th</sup> October 2016	Programme of Events and Activities	£1,500	
5 <sup>th</sup> October 2016	Fundraising Strategy	£3,000	£20,000
Amount remaining			£20,000

Items in blue are budget allocations suggested at this meeting.